

STATE OF MARYLAND
DEPARTMENT OF GENERAL SERVICES
MINORITY CONTRACTOR UNAVAILABILITY CERTIFICATE

1. IT IS HEREBY CERTIFIED THAT THE FIRM OF

Prime Contractor Name
_____, on _____
Address (Number, Street, City, State, Zip) Date

CONTACTED THE MINORITY BUSINESS ENTERPRISE (MBE),

Address (Number, Street, City, State, Zip) Minority Name

SEEKING TO OBTAIN A BID FOR WORK/SERVICES IN RELATION TO PROJECT NUMBER _____ OR PROJECT NAME
_____.

2. LIST THE TYPE OF WORK/SERVICE REQUESTED: _____

3. INDICATE THE FORM OF BID SOUGHT. _____ TO THE BEST OF MY KNOWLEDGE AND BELIEF,
SAID MINORITY BUSINESS ENTERPRISE IS UNAVAILABLE FOR THE WORK/SERVICE IN RELATION TO THE PROJECT
NUMBER: _____, OR IS UNABLE TO PREPARE A BID FOR THE FOLLOWING REASON(S):

REASON(S)	_____
_____	PRINTED MBE NAME
_____	SIGNATURE OF MBE
_____	_____
_____	DATE

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4. IT IS HEREBY CERTIFIED THAT THE ABOVE MINORITY BUSINESS ENTERPRISE WAS OFFERED AN OPPORTUNITY TO BID ON
PROJECT _____ on _____ BY THE ABOVE PRIME CONTRACTOR. THE _____ (Number
and Name) Date
ABOVE STATEMENT IS A TRUE THE ABOVE ACCOUNT OF WHY THE ABOVE MBE FIRM DID NOT SUBMIT A BID ON THE ABOVE
PROJECT.

PRINTED PRIME NAME

SIGNATURE OF PRIME

DATE